



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9  
GOVERNING BOARD MEETING  
Administrative Services Site  
3490 East Rio Virgin Road  
Thursday, December 9, 2021  
5:00 P.M.**

**Mission Statement**

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:

2. ROLL CALL:

Sonny Graham, Board President  
Patricia Schoppmann, Board Secretary  
Susan Burch, Board Member  
Michael Fagnan, Board Member  
Rena Moerman, Board Member

Darlene McCauley, Superintendent/Principal  
Jeremy Clarke, Elementary Principal  
Kevin Boyer, Business Manager  
Sheree Goessman, District Secretary

**CEREMONIAL ITEMS**

3. Pledge of Allegiance: By invitation of Board President.

4. Recognition of Employee of the Month.

**AGENDA**

5. Consideration of approval of the December 9, 2021 LUSD9 Board Meeting agenda.

**PUBLIC COMMENT**

At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

6. Public Comment.

## **INFORMATION AND DISCUSSION:**

7. Mr. Boyer, Business Manager.
  - a. Student Activity Balance.
  - b. Budget Update.
  - c. Food Service Financial.
  - d. Other
  
8. Mr. Jeremy Clarke, Elementary Principal
  - a. School Updates
  - b. Upcoming Dates
    - i. December 2, 2021 @ 5:00 p.m. – Literacy Night
    - ii. December 7, 2021 – Awards Assembly
    - iii. December 10, 2021 – Extracurricular Friday – No School
    - iv. December 17, 2021 @ 9:30 a.m. – Christmas Program
    - v. December 17, 2021 – Report Cards
    - vi. December 17, 2021 @ 12:20 p.m. – Early Dismissal
    - vii. December 20, 2021 – January 3, 2021 – Winter Break – No School
  - c. Other
  
9. Mrs. McCauley, Superintendent/Principal
  - a. School Update.
  - b. Upcoming Dates
    - i. December 3, 2021 – Holiday Social Assembly
    - ii. December 7, 2021 – JV & Varsity Girls & Boys Basketball @ Home
    - iii. December 9, 2021 – JV & Varsity Girls & Boys Basketball @ Water Canyon
    - iv. December 10, 2021 – Extracurricular Friday – No School
    - v. December 10, 2021 – Red Cross Blood Drive (Board Room: 8 a.m. – 2 p.m.)
    - vi. December 11, 2021 – JV & Varsity Girls & Boys Basketball @ Home
    - vii. December 14, 2021 – JV & Varsity Girls & Boys Basketball @ Fredonia
    - viii. December 15 & 16, 2021 – Finals. Students Released at 12:35 p.m.
    - ix. December 16, 2021 – JV & Varsity Girls & Boyer Basketball @ Home
    - x. December 17, 2021 – Finals. Students Released at 11:30 p.m.
    - xi. December 20, 2021 – January 3, 2021 – Winter Break, No School
  - c. Other.
  
10. Board Reports.
  - a. Other

## **CONSENT AGENDA**

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Littlefield Unified School District Office, located at 3490 East Rio Virgin Road, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

11. Consideration of approval of the November 10, 2021 Regular Governing Board Meeting Minutes.
12. Consideration of approval of Vouchers and Stipends:
  - a. LUSD9 Payroll Vouchers: 11/2211 and 12/2212.
  - b. LUSD9 Vouchers: 1010.
  - c. Stipends
    - i. Classroom Site Fund Stipends

(Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.)

13. Consideration of approval of FY 2021/2022 Certified and Classified Personnel, Substitute Personnel, and Coaches per the attached list, including the following:

Name	Position	Effective Date
Rauterkus, Jeane	Classified Substitute	11/17/2021

14. Consideration of approval of the following staff resignations/terminations:

Name	Position	Effective Date
Snell, Angie	Food Service Lead	12/17/2021

## **ACTION ITEMS AND/OR DISCUSSION**

15. Consideration of approval of donations received by the District per Policy KCD.
  - a. Rotary Club of Mesquite Nevada - \$175 – Shoe Box Donation
  - b. Bryan Schmersal (Football Coach) - \$2,100 to Football Program
16. Consideration of approval of a request from Jaime Gonzalez for an extension of non-paid leave.  
\*The Employee may request this item be discussed in Executive Session pursuant to ARS § 38-431.03 (A)(1).
17. Discussion and possible action regarding the following Governing Board Goals:
  - a. Goal #2 – Identify Key updates and frequency for reports/updates requested by Governing Board. See Board Self Evaluation – due date 11/30/ 2021.
  - b. Goal #4 – Public Awareness talking points – due date 11/30/2021
18. Consideration of approval of Pay for Performance Plan (301 Classroom Site Funds).



19. Discussion and possible approval of scheduling an in-house Governing Board Retreat with the Governing Board and Administration.
20. Consideration of approval of an increase to the base wage on the classified salary schedule and classified substitute pay from \$12.25 to \$12.80 effective January 1, 2022. Also, a new employee hired during the current fiscal year will be hired in at the new base wage. However, if they have years of experience it will be based on current column rates.
21. Consideration of approval of two (2) Teacher on Assignment Stipends at Beaver Dam Jr/Sr High School.
22. Consideration of approval of Agreement and Resolution for E-Rate Services between Littlefield Unified School District and Yavapai County through the Yavapai County School Superintendent.
23. Consideration of approval of Superintendent Evaluation Scores by Governing Board.  
\*The Board may vote to discuss this item in Executive Session pursuant to ARS § 38-431.03 (A)(1).
24. January Agenda Items.

## **INFORMATION ITEMS**

25. News articles about the schools.
26. Upcoming Governing Board Conferences:
  - a. ASBA Webinar – December 8, 2021 – 4:00 p.m.-5:00 p.m. – School Finance 101: Budget Basics, Part 3.
  - b. ASBA-ASA 64<sup>th</sup> Annual Conference – December 15-17, 2021
27. Regulation ACAA-R: Title IX Sexual Harassment.
28. Basketball Schedule

## **EXECUTIVE SESSION**

The Board may move to discuss items in an Executive Session pursuant to ARS §38-431.01 (A)(1), (3) and (4), which authorizes discussion and consideration of employment, assignment, appointment, promotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of the District.

1. Motion to adjourn to executive session.
2. Motion to return to open meeting to vote on items discussed in Executive Session, as needed.



## **ADJOURNMENT**

*Members of the public who are disabled and require special assistance or accommodation at the meeting are requested to notify Littlefield Unified School District 9 in writing at 3475 East Rio Virgin Road, Beaver Dam, AZ, 86432 or by calling 347-5486 twenty-four hours in advance.*

*THIS NOTICE AND AGENDA HAS BEEN POSTED 24 HOURS BEFORE THE MEETING IN ACCORDANCE WITH A.R.S. § 38-431.02(G) AT THE FOLLOWING LOCATIONS:*

1. *Beaver Dam Post Office, 3288 E. McKnight Rd., Littlefield, AZ 86432.*
2. *Beaver Dam Elementary School, 3436 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
3. *Littlefield Unified School District, 3490 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
4. *Beaver Dam Jr./Sr. High School, 3475 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*

The agenda is also available on the Internet at [www.lusd9.com](http://www.lusd9.com)